

**Donations and Sponsorships**

*Vision: We seek to improve the quality of education by harnessing technology to provide ready access for all learners. In this way we hope to meet the challenges of a changing society.*

*Mission: Education is the key to a prosperous future for North Carolina. DELTA promotes the quality of education by extending the reach of the faculty, collaboratively applying expertise in technology and pedagogy in an efficient, effective, and service-oriented environment.*

Visit the DELTA [website](#) for more information about our organization

I wish to make a donation of

in support of:

- |                                                      |                                                           |
|------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> Summer Institute            | <input type="checkbox"/> Teaching and Learning Technology |
| <input type="checkbox"/> Unrestricted Gift for DELTA | <input type="checkbox"/> Marketing Services               |
| <input type="checkbox"/> Other:                      | <input type="text"/>                                      |

*Please describe*

Donor's Personal Information *(required)*

Name

Company *(optional)*

Street Address

City

State

Zip Code

Phone

*This donation is a gift in support of NCSU-DELTA. I understand that I will not receive anything in exchange for this gift.*

Signature of Donor

Date

Please make checks payable to **NC State University** and mail your response to:

NC State University  
 DELTA Business Office  
 Campus Box 7113  
 Raleigh, NC 27695-7113

**THANK YOU FOR YOUR SUPPORT!**

(The NC State Office of Institutional Advancement will mail you a receipt for tax purposes.)

**There are several avenues for receiving funds from outside sources:**

**Donation process:** A donor provides a check, written to NC State, accompanied by a signed copy of the Donation Form. The donor may specify use of the funds or it may be an unrestricted gift. The donor cannot ask for anything in return, and we cannot promise or give anything in return to include sponsorship activities. The check and Donation Form should be submitted to the DELTA Business Office. Individuals and businesses may serve as donors. The authorizer must have a discretionary account for receipts of discretionary funds.

**Sponsorship process:** A sponsor provides funds in exchange for sponsorship activities. An example would be a business that provides funds for the Summer Institute so that their company name or logo would be printed on training notebooks. To initiate a sponsorship, the project authorizer should ensure that the business is agreeable to sponsoring an event. After verbal agreement is reached, the authorizer would provide the accounting specialist in the DELTA Business Office with details regarding the sponsorship and request to be invoiced. The vendor should not complete a Donation Form for a sponsorship. Only businesses may serve as sponsors, not individuals. The authorizer must have an appropriate account for depositing sponsorship checks.

**Questions? Contact the DELTA Business Office at [delta-business-office@ncsu.edu](mailto:delta-business-office@ncsu.edu) or X5-4362**