

# IDIG Meeting – February 9, 2007

## Good instructional planning document to share

### **ID Toolkit**

Share

- Plan of action to move forward
  - Needs analysis
  - Analyze your audience
  - Tools overview
- What are components of a planning document
  - What syllabus looks like
  - Project description
  - Audience
  - Project goals & objectives
  - (vs.) Course goals and objectives
- Best practices / check list / of teaching online
  - Rubric of good instructional

### **Best practices in planning TLT instruction**

- Case studies
  - Problems and examples

### **Tools**

- Public list of tools
  - Description of what it does
  - How it is used (user stories / templates)
  - Girls tp cpmtact
    - Maybe login to find Guru for ID's
  - ID Tools
    - Needs analysis rubric
    - Assessment strategies
  - BLERN ? toe-om

Tools Matrix  
(existing one in this)

Opinion postings /  
Consumer opinion

Comment [MSOffice1]: Will be working on this for Elluminate.

### **Articles** (Crossovers peer-reviewed)

- Link in articles related to ID
- And book recommendations annotated
- Way to “comment” on these articles
- Ideas “in development” – recommended research

Shared conference notes –  
articles and handouts

### **Regulations / Rules** – affecting our practices

- FERPA
- ADA – accessibility section 508
- Copyright
- University computing policies

Interpretation that  
makes sense

Comment [MSOffice2]: Are working on these resources

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## **Conference / trip / meeting briefs**

- What did you go to? What did you learn? What does it have to do with ID? TLT?
- TLT Board meetings

## **How to share**

- Phase I – restricted to the ID community WIKI
  - idiglist@ncsu.edu
  - Brown Bags – IDIG
  - Flexible for everyone
    - Elluminate / Webinars
  - Record and link to from the IDIG site
- Long term
  - Some password protected
  - Some open areas

## **Target**

- ID faculty to participate with us
- View ID faculty as colleagues in this endeavor

## **Resources – access needed**

- e.g., Training info
  - Langevin courses
  - Macromedia University
- Professional organizations
  - eLearning.com
  - ECAR
  - ELI
- List conferences

Flashlight

## **People –**

- Who's who in campus ID
  - Library
  - DELTA
  - Faculty who teach/expertise in ID
  - IS's / IT's across campus
- Check other universities

## **Problem section (locked down)**

- ID professional consult for peers Q & A
- Discussion (internal for ID's; e.g., like a Vista discussion board)
- Great place to discuss issues (internal)

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## Moving forward

### ***Buy-in by stakeholders***

- If can't sell this, won't be successful.
- Deliverable has to have immediate and direct impact for them
- Getting it started is the hard part
- Gather info for this, bug the community (e-mail?) – every 2 weeks
- To get a rough draft / skeleton started – internal –

### ***I use...***

- Case study
  - e.g., Breeze
    - great for this
    - doesn't work for this
- Rate it
  - Evaluations by faculty
- Tag – by support available
  - Sort of like Tools Matrix
    - e.g., no longer support Centra

## What is the audience for this?

### ***Categories***

- Shared conference notes / pointing to articles, handouts
- Resource links (i.e., ADA, color palettes)
- How do I? How should my students?
  - Resources – focused on course development and teaching
- Learning objects
  - To add to a course
- Course content simulations / content modules
- Icons, graphics

### ***High priority***

- Identify resources that exist now
- Someone identified to help collect from relevant units

### ***What does it look like?***

- Open to read
  - To assure submission properly – online
  - Submission form, metadata
- Currency
- Review process over time

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### ***Where will it go?***

- Person – Pooneh?
  - Focus on a couple of things
- Place
  - Find appropriate Wiki
- E-mail requests by
  - Topics
  - Focus
- Meeting notes up
  - Circle main points
- Elluminate session
  - Elluminate
  - ADA
  - Images Library
    - Campus photos / icons or pointer to

### ***Submissions bin***

- Structured submission form
- Feeds to: person → then Wiki